

Job Description for a Swim Lesson Instructor

Job Title: Swim Instructor/Teacher (entry-level)

Job Description: Responsible for ensuring the safety of students, teaching swimming skills (using/following lesson plans), and completing certificates for students at the end of each session.

Minimum Qualifications:

- Love to work with children
- Responsible
- Basic knowledge of swimming and strokes
- Able to have fun with children; singing, playing, supervising
- Able to read lesson plans
- Able to communicate with parents/guardians on students achievements and area of needed improvement

Knowledge and Skills:

- Basic stroke knowledge (WSI training is available through Gail Nutting at Rocky Mountain College)
- An understanding of facility characteristics, rules, policies and procedures
- Leadership and public relations skills
- Decision-making skills

Responsibilities:

- Safety of your classes and all swim students
- Enforce all aquatic facility policies, rules and regulations
- Familiarize yourself with the lesson plans and ask for additional training when needed
- Complete records and certificates at the end of each two week session
- Participate in regular in-service training sessions
- Complete additional duties as assigned by supervisor

Responsible to:

- Aquatics Director, Supervisor on Deck, lifeguard supervisor, pool manager